

## Villa Monterey IV Executive Board Meeting Minutes

April 11, 2020

2:00 PM (Zoom Meetings)

### Attending:

- Susan Thomas, President
- Serena Louis, VP (*Needed to leave before meeting's conclusion*)
- Stan Hughes, Director, Clubhouse/Grounds (*Needed to leave before meeting's conclusion*)
- Joanie Reid, Secretary
- Tammy Vogel, Director, Social Events
- Debra Lentz, Director, Architectural Committee

### Absent:

- Allyn Taylor, Treasurer

### Old Business: Wedding Request

A property owner, Barbara McBain, has asked for permission to reserve the Clubhouse grounds for her April 2021 Saturday wedding. Historically we have allowed residents to reserve the Clubhouse for events, but have kept the grounds, pool, and spa available for use by other residents. Barbara has indicated the wedding would include 70 guests and be in the afternoon. Other VMIV members could use pool and gym. Discussion:

- Currently there is a \$75 fee to use the Clubhouse and a \$75 refundable charge if the Clubhouse is clean (swept, garbage out, kitchen cleaned up) following an event.
- Decision was to allow B McBain to use the area for her wedding for \$200 plus a \$200 security fee. \$100 of the security fee would be refundable if basic clean-up was completed (sweeping floors, cleaning kitchen, taking out garbage) and \$100 for 'deep cleaning' (e.g. cleaning bathrooms, mopping floors) would not be refundable.
- It will be incumbent upon us to make sure the facility, bathrooms, and grounds are clean before this event.
- The board will follow-up with the development of guidelines and criteria to consider for 'special events' that involve requests to reserve the grounds.

*(Note that Serena and Stan needed to leave the meeting when we were part way through the above topic.)*

### New Business:

- **Pool:** Two couples have asked why we are not opening the pool and grounds. (The clubhouse, pool, spa, grounds, exercise room, bathrooms have been closed due to the coronavirus.) We believe we have been following the Governor's Executive Order/guidelines.
- **Neighborhood Issues:** We discussed concerns about four properties in VMIV and determined next steps to address the issues with homeowners.

- **Outdoor Storage Unit:** Debra motioned that we approve the purchase of an outdoor storage unit, not to exceed \$450, to store outdoor games for use on the clubhouse grounds. Tammy seconded. All in favor. Tammy will purchase and submit receipt for reimbursement.

**Other Business:**

- **Ballots for FY 20-21 Board Members:** Ballots are due by end-of-day on April 25. 35 ballots received to date.
- **Blue Ribbons:** Ribbons for VMIV lamp posts (to show support for healthcare workers) due to arrive at the end of the week.

**Meeting adjourned 4:38 p.m.**