**VMIV Association/Board Member Goals 2924-2025**

**Organization Wide Goals:**

* Maintain VMIV as a desirable place to call home
* Promote owner satisfaction through continued communication
* Protect and improve the value of common areas and owner investment in their properties through proper maintenance of the club house, grounds and common areas
* Maintain a safe environment throughout the entire community
* Enhance contributions for capital reserves and various projects
* Foster professionalism on behalf of the Board in representing the best interests of owners, the community in general and each other

**President: John Galati**

* Improve communications with and satisfaction from Board members and owners in matters affecting the Association and their interests/concerns.
* Represent the interests of the Association and the Board in dealings with other HOA Associations, legal & other entities.
* Lead the association in creating a positive environment to conduct business and enhance the quality of life of all living in our community and the value of our properties.
* Foster the development of a cohesive and supportive Board of Directors representing the interests of all owners including the commitment to the Board Code of Conduct that will result in productive Board meetings and a positive pathway to our success.
* Work with and support each Board member in achieving your respective individual goals.

**Vice President: Brett Wilson**

* Maintain reasonable and rational HOA board decision making on behalf of each homeowner.
* Provide oversight of board activities through transparent communication with the board and to all homeowners.
* Work together with the board to identify relevant projects that can be accomplished within a reasonable amount of time based on available resources and achieved under or on budget

**Secretary: Maureen DeRuyter**

* **Streamline Operations with Technology:** Implement digital tools to reduce manual tasks, making back-office functions more efficient and organized.
* **Explore Cloud-Based Solutions for Collaboration**: Assess the use of cloud technology for the board and committees to easily share information, communicate, and collaborate, improving transparency and communication within the HOA.
* **Ensure Homeowner-Centered Decision Making**: Prioritize transparency and accountability in all board actions, keeping homeowners' best interests at the forefront to build trust and improve community governance.

**Treasurer: Geoff Campbell**

* Support the Bookkeeper/Agent in his vital work of recording, reporting, and stewarding the income, expenses, and trends of the HOA resources.
* Explore new or expanded revenue streams including but not limited to rental fees for owners choosing to rent their property; a planned annual opportunity to contribute to the growth of the reserve fund; a yearly appeal to vendors to join a corporate partners program; a three-year financial plan that lays out future increases and expenses; a roundup plan where homeowners can round up their annual dues as part of a funding recognition initiative.
* Consider disciplined savings plans that commit surpluses and other unexpected income to repay the loan or increase Capital Reserve growth.
* Study ways to nurture the growth of savings generated by volunteers.
* In concert with the Bookkeeper/Agent, could you review the current list of vendors to determine which, if any, require shopping (RFPs)?
* Present analysis of data points that advance the board's perspective of the HOA finances. For example, please look at the attached percentage total version for Summary P@L. (Link here)
* Complete duties as assigned by the by-laws, VM4 Board Duties list; support the President and the HOA Board by providing information and resources. Promote and follow the Board Code of Conduct.

**Real Estate Officer: Jean Tyseling**

* Familiarize self with the duties and responsibilities of Real Estate Officer and new role as Real Estate Coordinator.
* Create and maintain an accurate record of all leased properties. Follow through with making sure that all appropriate paperwork is updated and completed by both the Owner and Tenant (occupant).
* Provide both buyers/sellers, their agents and Title companies with the appropriate forms needed by the HOA and required by the State of Az.
* Assure all paperwork is completed within the prescribed time limits and maintained in the appropriate folder in the office.
* Create a welcome letter for our new Homeowner's.

**Director Facilities and Maintenance: Mike Flamini**

* Work along with the HOA Board to provide transparency to homeowners in all capital projects, repairs, replacements undertaken on the HOA grounds.
* Create a working log/notebook with contacts, bids, estimates, etc. for record keeping and to hand off to subsequent director.

**ARC: Liz Boyle**

* Distribute a paper, welcome-letter to new homeowners specifically from ARC, detailing some of the history and architectural significance of VMIV and the reasoning behind the primary ARC.
* Develop a quarterly newsletter (by adding Microsoft Publisher to the PC) on the history of VMIV with pictures, and cool facts about renowned architect Ralph Haver, the historic Cavilliere Blacksmith Shop, Superlite Block, and how they relate so importantly to VMIV.  Also, many celebrities and artists once called VM home!  I think this would generate a sense of pride in our community and a new vigilance for preservation.

**Social Director: Tammy Vogel**

* Quote and install shades and/or blinds for the five (5) windows in the Clubhouse that effectively protect the artwork that is being donated by an Artist that owns a property in VMIV. The cost of the blinds will be paid from a private donation that was initially made for artwork. The cash donation offsets the donated artwork for the blinds. The cost will be appx. $2000.00 and completed by December of 2024.
* Track cumulative total of Volunteer hours for Board & Committee member for the 2024/2025 year. Collect hours from each Board member & their committee members monthly (Board Member is responsible for collecting hours from each member). Report total cumulative hours at each Board meeting. Create a digital online thermometer for the website that is a visual tool for Owners on the number of volunteer hours and the cost savings for the year. As a Volunteer Board, its critical to have a tool to educate our Owners on the cost-savings we generate yearly from our Volunteers in comparison to having a Management Company. Additionally, promote & encourage a commitment for additional Volunteers throughout the year. The cost will be appx. $250.00 for the digital thermometer and artwork. Completion by October 1, 2024 on website and collection of hours from July 01, 2024 forward by September 30. (Create an online timecard for submission.)
* Set up and utilize the online calendar for all social events. Meet with committee to organize and create events through the year. Assign duties to Decorating, library, bulletin Boards (Mariposa/Northland, Clubhouse calendar and Book Club. The cost for materials to include new calendars for Clubhouse, artwork for bulletin boards, addition of library shelf, display flip boards for Mariposa/Northland will be appx. $650.00 and completed by October 31, 2024.
* Track designated sponsorships for specific projects from cradle to grave on the website. Send “Thank you” notes to Sponsors as appropriate. Create visual representation of sponsorships on the website. We can use creative ideas to offer Sponsors a unique and intriguing way to measure progress. There are many companies that offer inexpensive graphics. For example: Do a campaign to sponsor an additional pergola at the Clubhouse for $2200.00. The graphic would be a pergola that grows with each sponsorship. The cost for graphic software varies from $100.00-$500.00 and can be used for all campaigns.

Completion: ongoing throughout the year.

**Member at large: Bob Kirch**

* Work on difficult tasks that have been ongoing within the HOA
* Parking on Chaparral
* Lamp post-once a requirement is approved move out on the draft strategy we developed 4 months ago- the goal is to have every home with a standard lamp Post by the end of 2025
* Work with the city to develop a plan to slow traffic down on Chaparral Road
* Complete the Rules and Regulations soonest then support all board members in enforcing them
* Support the treasurer and the board to develop a plan to pay down the HOA Loan
* Support the board and treasurer to develop a plan to build up a separate Reserve fund not tied to the loan