

**VMIV HOA BUYER DOCUMENT CHECKLIST**

**RESORT PARK ASSOCIATION, INC./VILLA MONTEREY IV  
7667 E. NORTHLAND DR. SCOTTSDALE, AZ 85251**

***An age Restricted Planned Community of 55 years or older***

**email: realestate@resortpark.org www.resortpark.org**

The undersigned hereby acknowledges receipt of this checklist as Buyer's due diligence. Please reference the website <https://resortpark.org/real-estate/> for the most current buyer information.

- \_\_\_\_\_ HOA Purchase Approval Form
- \_\_\_\_\_ Owner/Occupant Form
- \_\_\_\_\_ Emergency Contact Form
- \_\_\_\_\_ Declaration of Restrictions (CC&Rs)
- \_\_\_\_\_ Rules and Regulations (Historic architectural information included on the website)
- \_\_\_\_\_ Bylaws
- \_\_\_\_\_ Fines and Appeals Policy
- \_\_\_\_\_ HOA Financial Statement
- \_\_\_\_\_ VMIV Budget
- \_\_\_\_\_ HOA Certificate of Insurance
- \_\_\_\_\_ Reserve Study
- \_\_\_\_\_ Facilities key/code request

- **All Occupants must provide proof of age and must be 18 years or older.**
- **At least one occupant must be 55 years or older and reside in the residence.**
- **All VMIV homes are required to have a black, working front sidewalk lamp post with topper light fixture at the time of sale. (See Rules&Regs: <https://resortpark.org/ccrs/>)**

By signing below, I acknowledge that I have read and understand the above listed documents. I agree for myself, my family and guests, to be bound and abide by, keep and perform all covenants, conditions and restrictions contained in the VMIV CC&Rs and Rules & Regulations, in force relating to the homeowner's property and the clubhouse, pool, spa and common recreation areas at Resort Park Association.

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Proposed Buyer (1) Signature \_\_\_\_\_ Date \_\_\_\_\_

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Proposed Buyer (2) Signature \_\_\_\_\_ Date \_\_\_\_\_